



STANDARD OPERATING PROCEDURES FOR AFFIXING OF QUARANTINE STAMP WITH INDELIBLE INK

Uttarakhand State Disaster Management Authority
Government of Uttarakhand



1. District Magistrates shall be designated as the District Nodal Officers for effective coordination for affixing of quarantine stamp with indelible ink for all inbound passengers.
 - 1.1. SDM & Dy.SP shall be designated as the Additional Nodal Officers, to provide indelible ink to authorised users. They shall also maintain record to ensure that indelible ink is not used for any other purpose.
 - 1.2. The District Nodal Officers shall designate Liaison Officers/ screening teams at all entry points for private vehicles / alighting points for buses/ railway stations/ airports.
2. Liaison Officers and the screening teams shall ensure affixing of quarantine stamp with indelible ink specifying type of quarantine (home/ institutional) with date and specified time period. The stamp size should be sufficiently large so as to be easily spotted.

2.1. The Nodal Officers shall ensure that a stamp shall be prepared with standardized 4cm/6cm mark of; a) “proud to protect Uttarakhand – Home Quarantine and b), proud to protect Uttarakhand – Institutional Quarantine, also specifying time period. The sample of the stamp is depicted herewith for reference.



2.1.1. Prior to stamping, the area of the skin where stamp of indelible ink is to be marked must be sanitized and then dried (as per health protocol).

2.1.2. The badge shall be stamped in such a manner as to constantly remind the quarantined persons regarding the precautions that should be taken during the period of quarantine.



2.1.3. The badge should preferably be stamped at the back of the left palm (as per ECI Guidelines).

2.1.4. The mark shall be applied so that it does not come in the way of conduct of elections anywhere in the state.

2.2 The liaison officers and the screening team shall ensure maintaining records of persons stamped and share this information with satellite control room on a daily basis.

2.3 The Liaison Officers and the screening team (who carry out stamping) must wear requisite protective gears as mandated by the health authorities (as per guidelines of MoHFW).

The guidelines issued by the Election Commission of India vide letter no.54/2/2020-EMS dated 25th March, 2020 should be strictly adhered to (enclosed at annexure-1).

Annexure-1

ELECTION COMMISSION OF INDIA

NIRVACHAN SADAN, ASHOKA ROAD, NEW DELHI-110001

No. 54/2/2020-EMS

Dated: 25th March, 2020

To

The Secretary to
The Government of India,
Ministry of Health and Family Welfare,
Nirman Bhawan, New Delhi-110001.

Subject: Use of Indelible Ink for affixing stamp indicating home quarantine of people due to COVID-19.

Sir,

I am directed to state that due to extraordinary circumstances because of COVID-19 pandemic, the Commission has reviewed its decision *suo-moto* and it is decided to allow usage of Indelible Ink on persons for stamping for home quarantine by health authorities with the following conditions:

1. As per the provisions of Rule 49K of the Conduct of Elections Rules, 1961, the left forefinger of electors is required to be marked with indelible ink at the polling stations before the elector is allowed to vote. Sub rule (4) of the said Rule 49K provides that in cases where the elector does not have fore finger on the left hand, the ink is to be marked on any finger on his left hand, and if he does not have any finger on his left hand, the ink is to be marked on his right forefinger. Hence, concerned authorities shall be instructed **not to use the Indelible Ink on any finger on left hand of any persons.**
2. Ministry may standardise the mark and the location on the body where the mark has to be applied so that it does not come in the way of conduct of elections anywhere in the country.
3. The authorities concerned shall be instructed to maintain the record of the persons to whom Indelible Ink is applied.

4. The authorities shall also be instructed to ensure that the Indelible Ink shall not be used for any other purpose.

Commission would like bring to the notice of entities be they be Ministries/ Departments in GOI / any PSUs in the Central / State sector / Govts of user States / Govts of UTs that indelible ink mark is normally expected to last for 3 days when applied on the skin but lasts for a few weeks on the fingernail till the nail grows out.

Yours faithfully,



(Madhusudan Gupta)
Secretary

Copy to

1. The Chief Electoral Officers of all States and Union Territories.
2. The Managing Director, Mysore Paints & Varnish Limited (Government of Karnataka undertaking), New Bannimantap Ext. PO- Mysore-570015, Karnataka.

.....for information and necessary action.



(Madhusudan Gupta)
Secretary

